



OFFICE USE ONLY

- Date Received _____
- Receipt Confirmation Sent to to Nominator and Nominee
 - Nomination Form Sent to Voting Members
 - Winners Confirmation Sent
 - Award Ceremony Attendance Confirmation

Missouri Music Hall of Fame — Nomination Form — Deadline: May 31 of Each Year

N.B. Incomplete nominations cannot be processed or returned. Nominations are held for one year. Re-submission for subsequent years is necessary except in the event of deceased individuals or non- active organizations/entities, which are held two years.

PLEASE NOTE THE "TIMELINE OVERVIEW REMINDER" ON PAGE. 2, BOTTOM RIGHT

I. CATEGORY OF NOMINATION (Check only one. Multiple-category submissions require a separate application.)

- Musicians, Artists, and Performers**
- Composers / Songwriters** (may also be performers)
- Broadcast Personalities** (radio, television, or web broadcasting hosts)
- Broadcast Stations** (radio, television, or web stations)
- Venues** (concert halls, public performance spaces, *etc.*)
- Academics and Musicology** (non-performers connected to music education, academia, research, , *etc.*)
- Non-Performers** (producers, engineers, photographers, costume / set designers, promoters, publishers, arts advocates, instrument builders, *etc.*)

II. NOMINEE (Artist, or Entity. See categories above. *N.B.* Nominees may be living or deceased / active or inactive.)

Name _____
Address _____
City / State / Zip _____
Telephone _____
Email _____

III. NOMINATING PERSON / ENTITY (*i.e.* the person submitting this form.) Artists / Entities may self-nominate.

Anonymous nominations are not accepted.

Name _____
Address _____
City / State / Zip _____
Telephone _____
Email _____

Missouri Music Hall of Fame, c/o St. Joseph Music Foundation, a 501(c)(3) Not-for-Profit Organization

2603 Frederick Ave. — St. Joseph, MO, 64507 — USA

Telephone: (US) + (816) 676-1112 email: webmaster@MissouriMusicHallOfFame.org

Visit us on the web at: <http://www.MissouriMusicHallOfFame.org>

— ADDITIONAL REQUIRED SUPPORT MATERIALS —

1) BIOGRAPHY OR NARRATIVE HISTORY OF NOMINEE

This should be no more than two single-spaced pages. (*N.B.* This biography is one of the primary items reviewed by the anonymous statewide voting panel. All information therein should be confirmable by third-party sources (wikipedia, press materials, web sources, *etc.*).

Please note that the submitted biography and support materials are the primary pieces available to the state-wide voting members in the selection process. The more professional your nomination package, the greater chance there is of induction.

N.B. The Missouri Music Hall of Fame reserves the right to edit any and all biographical materials in the event of public dissemination.

2) SUPPORT MATERIALS may include the following as available and / or pertinent:

Photos / Graphics, CDs, DVDs, Press Kits, Reviews, Résumés, *etc.*

SUBMISSION CHECKLIST:

- 1) This completed nomination form (*please keep a copy for your files*).
- 2) Biography (two pages maximum) of the nominee.
- 3) One-to-five copyright-free photos of the nominee in JPEG, TIFF, or PDF format (350 dpi, full color photos preferred), on a CD-ROM, readable on PC and MAC.
- 4) Optional documentation (cds, dvds, related website addresses, press kit, and /or other materials).
- 5) A \$25.00 (US currency) check for processing / postage, payable to: The St. Joseph Music Foundation.

TIMELINE (CF. BRIEF OVERVIEW, BOTTOM RIGHT):

- Nominations are accepted from **May 1** to the **May 31** of the award year.
- Nomination applications are sent to voting members **June 7** and are returned to our office by **June 14**.
- All parties, press, *etc.*, will be notified of winners **October 1**.
- Public Award Ceremony is in November (dates and locations may vary). All parties / press will be notified. — Winners who are unable to attend will receive their citation, plaque, and other materials by **December 31** of the award year.

NOMINATOR AFFIDAVIT

I hereby confirm that the enclosed materials may be used by the Missouri Music Hall of Fame, the St. Joseph Music Foundation, Inc., and related entities for review and publicity in the event of induction to the Missouri Music Hall of Fame. I further understand that no submitted materials will be returned and all items will remain the joint property of the Missouri Music Hall of Fame and the St. Joseph Music Foundation, Inc.

I further confirm that all the information contained within this entire application package is non-libellous injurious, or defamatory with regards to race, color, creed, sexual orientation, or harmful in any way to any primary, secondary, or tertiary parties, and all submitted information is true to the best of my knowledge.

Signed (*N.B.* Signing authority must be the same as "Nominating Person / Entity" from p. 1, section III),

Date _____

N.B. ALL NOMINATION MATERIALS MUST BE SENT IN ONE PACKAGE BETWEEN MAY 1-31 TO:

**Missouri Music Hall of Fame
c/o St. Joseph Music Foundation, Inc.
2603 Frederick Ave.
St. Joseph, MO 64507 — USA**

Timeline Overview Reminder:

- **May 1-31**—Nominations due
(*early / late applications will not be accepted*)
- **June 1**—Confirmation of receipt of application is sent to the nominators **ONLY**
- **June 7**—Nominations are sent to the voting members (*must be returned by June 14*)
- **June 30**—Public announcement of inductees
- **November**—Award Ceremony (date announced annually)